



UNIVERSITAS TAMA JAGAKARSA

Kampus : Jalan Letjen T.B Simatupang No. 152 Tanjung Barat - Jakarta Selatan 12530
Telepon : (021) 7890965, 782.9919, 7883 1838, 789 0634
Fax : (021) 789 0966, E-mail : info@jagakarsa.ac.id
Website : <http://www.jagakarsa.ac.id>

SURAT TUGAS

NO. 46 /UTAMA/D/FE/IX/2025

Fakultas : Ekonomi

Nama : **Malikuddin Sembiring, S.E., M.M.**

Pangkat / Golongan : Lektor

NIDN / NIDK / NUPN : 0304056902

Untuk melaksanakan tugas sebagai berikut :

| No | Uraian Tugas | Hari | Pukul | Mata Kuliah | Kode MK | Kredit (SKS) | Jenjang Program | Program Studi | Semester |
|----|--------------|-------|---------------|-------------------------|-----------|-------------------|--------------------|------------------|------------------|
| 1 | Mengajar | Rabu | 10.50 – 13.20 | Perilaku Keorganisasian | 304113023 | 3 | S-1 | Manajemen | Ganjil 25/ 26 |
| | | Kamis | 17.00—19.30 | Perilaku Keorganisasian | 304113023 | 3 | S-1 | Manajemen | |
| | | Jumat | 17.00 – 19.30 | Peng.Eko.Mikro | 302111043 | 3 | S-1 | Manajemen | |
| | | | | | | 9 | | | |

Kepada yang bersangkutan akan diberikan gaji / honorarium sesuai dengan peraturan penggajian yang berlaku di Universitas Tama Jagakarsa
Penugasan ini berlaku dari tanggal, 22 September 2025 sampai dengan tanggal, 03 Januari 2026

Tembusan :

1. Rektor Universitas Tama Jagakarsa
2. Wakil Rektor I Universitas. Tama Jagakarsa
3. Ketua Program Studi Manajemen
4. Kepala Bagian Administrasi Umum.
5. Arsip

Jakarta, 10 September 2025

Dekan,

Dr.Eko Cahyo Maynardo,SE.,MM.,CMA.,CSRS.,CATr



DAFTAR HADIR DAN NILAI SEMESTER GANJIL / GENAP T.A. 25/26

UTAMA/FAU/001

Kampus : Jl. Letjen T.B. Simatupang No. 152 Tanjung Barat - Jakarta Selatan 12530
 Telp. : (021) 789 0965, 782 9919, 78831838, 789 0634
 Fax. : (021) 789 0966
 Email : info@jagakarsa.ac.id
 Website : http://www.jagakarsa.ac.id

Program Studi : MANAJEMEN
 Kode dan Mata kuliah : PERILAKU ORGANISASIONAL
 Smt/SKS/W. Kuliah : III / 3 / 10.00 - 12.30 WIB

Dosen : H. MALIKUDDIN, S

Tgl. Kuliah pertama dan berakhir :

| No. Urut | NPM | NAMA MAHASISWA | PERKULIAHAN KE | | | | | | | | | | | | | | | | | | Ke hadir an | Tugas | UTS | UAS | Nilai Akhir | | Keterangan | | | | | |
|----------|----------|----------------------------|----------------|------|------|-------|-------|-------|------|-------|-------|-------|------|-------|-------|-------|-------|-----|------|------|-------------|-------|-----|-----|-------------|-----|------------|--------|-------|------|------|-----|
| | | | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | | | | | 19 | 20 | | Jumlah | Huruf | | | |
| | | | 24/9 | 1/10 | 8/10 | 15/10 | 22/10 | 29/10 | 5/11 | 12/11 | 19/11 | 26/11 | 3/12 | 10/12 | 17/12 | 24/12 | 31/12 | 7/1 | 14/1 | 21/1 | | | | | 28/1 | 4/2 | | 11/2 | 18/2 | 25/2 | 100% | N.A |
| 1 | 24310013 | Febri Gea | ✓ | ✓ | L | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 18,5 | - | 16,25 | 21,5 | 59,25 | C | | |
| 2 | 24310120 | Eliazer Evandito Sembiring | ✓ | ✓ | 1 | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 20 | 14 | 17,5 | 24,5 | 76 | B | | |
| 3 | 24310002 | Amelia Risna Anjani | ✓ | ✓ | B | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 20 | 14 | 17,5 | 22,75 | 74,25 | B | | |
| 4 | 24310011 | Henny Marvidha Awe | ✓ | ✓ | U | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 20 | 14 | 16,25 | 21 | 71,25 | B | | |
| 5 | 24310016 | Anastasya Herlina Maruhung | ✓ | ✓ | 2 | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 20 | 14 | 15 | 22,75 | 71,75 | B | | |
| 6 | 24310010 | Marta Therosta Rai | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 20 | 16 | 20 | 26,25 | 82,25 | A | | |
| 7 | 24310017 | Septiani Setiawan | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 20 | 14 | 16 | 24,5 | 74,5 | B | | |
| 8 | 24310008 | Puti Atas Karapesina | ✓ | ✓ | | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | 20 | 16 | 18 | 26,25 | 80,25 | A | | |
| 9 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Keterangan :
 ✓ : Hadir Perkuliahan
 - : Absen Perkuliahan
 S : Sakit
 I : Ijin

Kehadiran Minimal 75 %
UTS : Ujian Tengah Semester
UAS : Ujian Akhir Semester
Ket : Lulus / Tidak Lulus

PENILAIAN
 0 - 44 = E
 45 - 55 = D
 56 - 69 = C
 70 - 79 = B
 80 - 100 = A

Dosen Pengampu

 Malikuddin, S

Jakarta, 31 Januari 2026
 Ketua Program Studi

 Meliana Sembiring, SE IMM

