



UNIVERSITAS TAMA JAGAKARSA

Kampus : Jalan Letjen T.B. Simatupang No. 152 Tanjung Barat-Jakarta Selatan 12530
Telepon : (021) 7890965, 782.9919, 78831838, 7890634
Fax : (021) 7890966, E-mail : info@jagakarsa.ac.id
Website : <http://www.jagakarsa.ac.id>

SURAT TUGAS

NO. 18/UTAMA/DEKAN/II/2026

Fakultas : Ekonomi

Nama : **Bachtiar Sembiring, S.E., M.M**

Pangkat/Golongan : Lektor

NIDN /NIDK/NUPN : 0308107001

Untuk melaksanakan tugas sebagai berikut:

No	Uraian Tugas	Hari	Pukul	Mata Kuliah	Kode MK	Kredit (sks)	Jenjang Program	Program Studi	Semester
	Mengajar	Selasa	08.00–10.30	Studi kelayakan Bisnis	304116023	3	S-1	Manajemen	Genap 25/26
		Sabu	13.00–15.30	Manajemen Operasional I	314114043	3	S-1	Manajemen	
		Sabtu	10.30 – 13.00	Studi kelayakan Bisnis	304116023	3	S-1	Manajemen	
						9			

Kepada yang bersangkutan akan diberikan gaji / honorarium sesuai dengan peraturan penggajian yang berlaku di Universitas Tama Jagakarsa. Penugasan ini berlaku dari tanggal, 02 Maret 2026 sampai dengan tanggal, 13 Juni 2026.

Tembusan:

1. Rektor Universitas Tama Jagakarsa
2. Wakil Rektor I Universitas Tama Jagakarsa
3. Ketua Program Studi Manajemen
4. Kepala Bagian Administrasi Umum
5. Arsip

Jakarta, 20 Februari 2026




Dr. Eko Cahyo Mayudono, S.E., M.M., CMA, CSRS, CATr



DAFTAR HADIR DAN NILAI SEMESTER GANJIL-GENAP T.A. 2025/2026

UTAMA/F.A/U/001

Kampus : Jl. Letjen T.B. Simatupang No. 152 Tanjung Barat – Jagakarsa Selatan 12530

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Website : https://www.jagakarsa.ac.id

Program Studi : Manajemen S1

Kode dan Mata Kuliah : Studi Kelayakan Bisnis

Smt / SKS / W. Kuliah : VII F / 3 SKS / 10.30 - 13.00

Dosen : Bachtiar. S

Tgl. Kuliah pertama dan berakhir : 7 Maret 2026 - 13 Juni 2026

No Urut	NPM	NAMA MAHASISWA	PERKULIAHAN KE																Kehadiran	Tugas	UTS	UAS	Nilai Akhir		Keterangan
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16					Jumlah	Huruf	
																							100%	N.A	
1	23310002	Adji Rahmat	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	19.25	24.5	78.75	B	Lulus
2	23310019	Rani Sulistiawati	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	18.75	24.5	77.65	B	Lulus
3	24310006	Irhamni Zulha Difani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	18.75	24.5	77.65	B	Lulus
4	23310003	Danang Iati Kusuma	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18	24.5	77.5	B	Lulus
5	23310030	Krisman Gusa	x	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	18.75	25.2	78.35	b	Lulus
6	23310012	Miftahul Jannah	x	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15.4	18	24.5	77.9	B	Lulus
7																									
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Keterangan :	
✓ : Hadir Perkuliahan	Kehadiran Minimal 75%
✗ : Absen Perkuliahan	UTS : Ujian Tengah Semester
S : Sakit	UAS : Ujian Akhir Semester
I : Ijin	Ket : Lulus / Tidak Lulus

PENILAIAN				
0	-	44	=	E
45	-	55	=	D
56	-	69	=	C
70	-	79	=	B
80	-	100	=	A

Jakarta, 15 Juli 2026

Dosen Pengampu

(Bachtiar Sembiring)

Ketua Program Studi

(Metehsa Sembiring, S.E., M.M)

UNIVERSITAS TAMA JAGAKARSA
PROGRAM PASCA SARJANA "MAGISTER ILMU HUKUM (MIH)"
TERAKREDITASI BAN PT NO. 10204/SK/BAN-PT/AK.Pj/M/XII/2022

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**DAFTAR HADIR DAN NILAI SEMESTER GANJIL / GENAP T.A**

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Program Studi : Manajemen S1

Kode dan Mata Kuliah : Manajemen Operasional 1

Smt / SKS / W. Kuliah : III F / 3 SKS / 13.00 - 15.30

Dosen : Bachtiar. S

Tgl. Kuliah pertama dan berakhir : 7 Maret 2026 - 13 Juni 2026

No Urut	NPM	NAMA MAHASISWA	PERKULIAHAN KE																Kehadiran	Tugas	UTS	UAS	Nilai Akhir		Keterangan
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16					Jumlah	Huruf	
																							100%	N.A	
1.	24310009	Mitha Kencana	✓	x	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	18.75	15	16.25	24.5	74.5	B	Lulus
2.	24310012	Bagus B	✓	✓	✓	✓	✓	✓	✓	x	✓	✓	✓	✓	✓	✓	✓	✓	20	14	14	24.5	72.5	B	Lulus
3.	24310012	Ahmad Alfarobi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14	14.5	25.2	73.7	B	Lulus
4.	24310021	Abdul Azis	✓	✓	✓	x	✓	✓	x	✓	✓	✓	✓	✓	✓	✓	✓	✓	17.5	15	14.5	24.5	71.5	B	Lulus
5.	24310003	Fandi Zakia	✓	✓	x	x	✓	✓	x	x	✓	✓	x	✓	✓	✓	✓	✓	13.3	15	14.5	28.5	71.3	B	Lulus
6.	24310004	Fuza Laxmika	✓	✓	✓	✓	✓	✓	x	x	✓	✓	✓	✓	✓	✓	✓	✓	17.5	15	14	28.5	75	B	Lulus
7.	24310023	Mulyadi	✓	✓	x	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	18.75	14	14	25.2	71.95	B	Lulus
8.	24310005	Chandra A	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	14	24.5	73.5	B	Lulus
9.	24310025	Riza Adam Mulya	x	x	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	17.5	15	14	24.5	71	B	Lulus
10.																									
11.																									
12.																									
13.																									
14.																									
15.																									

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(Bachtiar sembling)

Ketua Program Studi



(Metehsa Sembiring, S.E., M.M)

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No Urut	NPM	NAMA MAHASISWA	PERKULIAHAN KE																Kehadiran	Tugas	UTS	UAS	Nilai Akhir		Keterangan
			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16					Jumlah	Huruf	
																							100%	N.A	
1	23320078	Wanda Patonah	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14	19.25	25.2	78.45	B	Lulus
2	23310038	Nur Syifa Futria Hermawan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14	18.75	24.5	77.25	B	Lulus
3	23310056	Sehal Rahmat	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18	24.5	77.5	B	Lulus
4	23310037	Cika Karnia	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14	18.75	24.5	77.25	B	Lulus
5	23310069	Siti Sry Ayuni Fauziah	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18.75	25.2	78.95	B	Lulus
6	23310064	Iman S Aripin	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18	25.2	78.2	B	Lulus
7	23310080	Dinni Yudaningsih	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	18	24.5	76.9	B	Lulus
8	23310057	Muhamad Furqon	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14	18	24.4	76.4	B	Lulus
9	23310046	Reka Martha Ananditha	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	18	25.2	77.6	B	Lulus
10	23310054	Marcella Friza Nur Allifah	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15.4	18	25.2	78.6	B	Lulus
11	23310065	Siti Quthrotunnada H	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15.4	18	25.2	78.6	B	Lulus
12	23310053	Dadi Hidayat	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15.4	17.5	24.5	77.4	B	Lulus
13	23310068	Dede Gunawan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	17.5	24.5	77	B	Lulus
14	23310035	Rd. Shabila Golby A.Z	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	17.5	24.5	77	B	Lulus
15	23310077	Mayang Ayuningrum	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	17.5	24.5	76.4	B	Lulus
16	23310073	M. Iqbal R	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	17.5	25.2	77.1	B	Lulus
17	23310071	Nazlah Husni Fauziah	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	17.5	25.2	77.1	B	Lulus
18	23310072	Siti Souyanti	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	17.5	24.5	77	B	Lulus
19	23310076	Puji Yanti	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	17.5	24.5	77	B	Lulus
20	23310055	Ajeng Retno Dewi Purwanti	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	17.5	24.5	77	B	Lulus
21	23310042	Aliya Faiqa Hadian	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15.5	17.5	24.5	77.5	B	Lulus
22	23310034	Yasha Muhti Narwa	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15.5	17.5	24.5	77.5	B	Lulus
23	23310047	Muhamad Rayhan Nugraha	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18	24.5	77.5	B	Lulus
24	23310060	Trio Rizki	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18	25.2	78.2	B	Lulus
25	23310070	Juli Rahmawati	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14	19.25	24.5	77.75	B	Lulus
26	23310082	Mochammad Rizcky Mulyawan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14	19.25	24.5	77.75	B	Lulus
27	23310066	Annisa Oktaviantje	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14	18.75	24.5	77.25	B	Lulus
28	23310036	Entis Sutisna	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14	18.75	25.2	77.95	B	Lulus
29	23310062	Rois Chotibul Umam	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	18.75	24.5	77.65	B	Lulus

30	23310044	Reli Farhan Muzakki	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	19.25	24.5	78.15	B	Lulus
31	23310045	Hilmi Ibrahim	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	19.25	24.5	78.15	B	Lulus
32	23310049	Moch Zikri Ramadhan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	18	25.2	77.6	B	Lulus
33	23310050	Muhammad Rifani Al Farizi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18	24.5	77.5	B	Lulus
34	23310063	Falzal Fahmi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18	24.5	77.5	B	Lulus
35	23310079	Deni Sopiyan	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15.5	18	24.5	78	B	Lulus
36	23310052	Adam Try Nugraha	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15.5	17.5	24.5	77.5	B	Lulus
37	23310040	Muhammad Alfian Kausar	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14	18.75	24.5	77.25	B	Lulus
38	23310051	Itap Tap Tazani	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14	18.75	24.5	77.25	B	Lulus
39	23310043	Amara Qaaida Putri M	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	18.75	24.5	77.65	B	Lulus
40	23310048	Sri Rahayu	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	19.25	24.5	78.15	B	Lulus
41	23310033	Aji Saefi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18	24.5	77.5	B	Lulus
42	23310039	M. Yafi Lazuardi	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18	24.5	77.5	B	Lulus
43	23310058	Rizki Rahmatullah	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	14.4	19.25	24.5	78.15	B	Lulus
44	23310067	Siti Aisah	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18.75	24.5	78.25	B	Lulus
45	23310075	Siti Ahyana Komalasari	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	20	15	18.75	24.5	78.25	B	Lulus

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